

Risk Management

The risk manager shall:

- A. Report to the Superintendent situations where he or she feels the District faces the greatest potential liability, the changes he or she feels should be made to reduce the risk and the estimated cost of such changes;
- B. Examine the feasibility of and conduct in-service education classes for staff in areas where he or she feels risk is great or can be lessened;
- C. Assume responsibility for the District's insurance program;
- D. Review annually the insurable value of the District's buildings and equipment and report to the Superintendent; and
- E. Supervise an annual inventory of all real property and equipment, preparing the inventories in duplicate, with one (1) copy maintained in the school and one (1) in the District office.
(See policy 6570 - Data and Record Management.)

Tenino School District

Endorsed by the Board: June 17, 1999